Instructions

Year 1

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
Ideas grouped in sentences in time sequence. Written in the imperative e.g. sift the flour. Use of numbers or bullet points to signal order.	Simple connectives are used to construct simple sentences e.g. and, but, then, so. Imperative verbs start sentences e.g. spread, slice, cut. Sentences do not include pronouns and are written impersonally	1, 2, 3, 4, 5 First Next After Cut Move Fold Stir Colour Paint	Noun What a noun is. Regular plural nouns with 'er' Verbs Third person, first person singular. Ending added to verbs where there is change to root. Simple past tense 'ed' Adjectives Add 'er' and 'est' to adjectives where no change is needed to root word. Connectives/conjunctions Join words and sentences using and/ then. Tense Simple past tense 'ed'.	Use spaces to separate words. Begin to use full stops. Begin to use exclamation marks. Begin to use exclamation marks. Capital letters for start of sentence, names, personal pronouns. Read words with contractions.

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
A goal is outlined – a statement about what is to be achieved. Written in sequenced steps to achieve the goal. Diagrams and illustrations are used to make the process clearer.	Imperative verbs are used to begin sentences. Use simple adverbs e.g. slowly, quickly. Use simple noun phrases e.g. long stick.	First of all To start with Firstly Lastly Finally Carefully Gently Slowly Softly	Noun Form nouns using suffixes and compounding. Expanded noun phrases for description. Add 'es' to nouns. Verbs Progressive form of verbs in the past and present tense. Add 'es', 'ed' and 'ing' to verbs. Adjectives Add 'er' and 'est' to adjectives where no change is needed to root word. Connectives/conjunctions Subordination – when, if, that, because Coordination – or, and, but. Tense Correct and consistent use of past and present tense. Adverbs 'ly' added to adjective to form adverb.	Use spaces that reflect the size of the letters. Use full stops correctly. Use question marks correctly. Use exclamation marks correctly. Use capital letters correctly. Apostrophes for contractions. Possessive apostrophes for singular nouns. Commas to separate items in lists.

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
A set of ingredients and equipment needed are outlined clearly. Organised into clear points denoted by time.	Simple sentences with extra description. Some complex sentences using when, if, as etc. Adverbials e.g. When the glue dries, attach the paperclip.	Afterwards After that To begin with Begin by Secondly The next step is to With a slow movement With a quick pull Try to	Noun Form nouns using prefixes. Nouns and pronouns used to avoid repetition. Verbs Present perfect forms of verbs instead of 'the' Adjectives Choose appropriate adjectives. Connectives/conjunctions Express time and cause (when, so, before, after, while, because) Tense Correct and consistent use of past and present tense. Adverbs Introduce/revise adverbs. Express time and cause; then, next, soon.	Introduce possessive apostrophes for plural nouns. Introduce inverted commas.

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
A set of ingredients and equipment needed are outlined clearly. Sentences include precautionary advice e.g. Be careful not to over whisk as it will turn into butter. Friendly tips/suggestions are included to heighten the engagement. e.g. This dish is served best with a dash of nutmeg.	Variation in sentence structures e.g. While the pastry cooks As the sauce thickens Include adverbs to show how often e.g. additionally, frequently, rarely.	Continue by Carry on Do this until Stop when When you have done this Try not to Avoid	Nouns and pronouns used for clarity and cohesion. Noun phrases expanded by the addition of modifying adjectives, nouns and prepositional phrases. Verbs Standard English forms for verbs. Adjectives Choose appropriate adjectives. Connectives/conjunctions Use a wide range of connectives. Tense Correct use of past and present tense. Adverbs Know what an adverbial phrase is. Fronted adverbials	Apostrophe to mark singular and plural possession. Commas after fronted adverbials. Use inverted commas and other punctuation to indicate direct speech

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
Consolidate work from previous learning. Can write accurate instructions for complicated processes. Can write imaginative instructions using flair and humour.	Sentence length varied e.g short/long. Wide range of subordinate connectives e.g. whilst, until, despite.	Don't forget to Be careful of Don't worry about Concentrate on At this point	Noun Locate and identify expanded noun phrases. Verbs Use modal verbs. Prefixes for verbs; dis, de, mis, over, ise, ify. Convert adjectives in verbs using suffixes; ate, ise, ify. Adjectives Choose appropriate adjectives Connectives/conjunctions Use a wide range of connectives. Tense Change tense according to features of the genre. Adverbs Know what an adverbial phrase is. Fronted adverbials Comma after fronted adverbials. Adverbials of time, place and number.	Consolidate all previous learning. Brackets Dashes Colons Semi colons

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
Consolidate work from previous learning.	Modifiers are used to intensify or qualify e.g. insignificant amount, exceptionally. Sentence length and type varied according to purpose. Fronted adverbials use to clarify writers position e.g. If the temperature gets too high Complex noun phrases used to add detail e.g. The golden pastry can be decorated with smaller pastry petals. Prepositional phrases used cleverly e.g. In the event of overcooking	Whilst that is Focus on Try to make sure that When you do, don't I would suggest Many people at this stage	Noun Expanded noun phrases to convey complicated information concisely. Verbs Use modal verbs. Prefixes for verbs; dis, de, mis, over, ise, ify. Convert adjectives in verbs using suffixes; ate, ise, ify. Adjectives Choose appropriate adjectives Connectives/conjunctions Use a wide range of connectives. Tense Change tense according to features of the genre. Adverbs Link ideas across a text using cohesive devices such as adverbials.	Use a wide range of punctuation throughout the writing.

Recount – experiences, diary, police reports, sports reports

<u>Year 1</u>

Text Structure	Sentence	Useful Vocabulary	Word Classes
Ideas grouped together in	Simple connectives are	First	
time sequence.	used to construct simple sentences e.g.	Next	Noun What a noun is.
Written in first person.	and, but, then, so.	After	Regular plural nouns with 'er'
Written in the past tense.		Finally	<u>Verbs</u> Third person, first person singular.
Focused on individual or		The best part was	Ending added to verbs where there is change to root. Simple past tense 'ed'
group participants e.g. I, we		·	· ·
		The worst part was	Adjectives Add 'er' and 'est' to adjectives where no change is
		I liked	needed to root word.
		I didn't like	Connectives/conjunctions Join words and sentences using and/then.
			Tense
			Simple past tense 'ed'.

Text Structure	Sentence	Useful Vocabulary	Word Classes
Brief introduction and	Subject/verb	Afterwards	<u>Noun</u>
conclusion.	sentences e.g. He	After that	Form nouns using suffixes and compounding. Expanded noun phrases for description.
Written in the past tense e.g. I went	was They were	When	Add 'es' to nouns.
l saw	It happened	Suddenly	Verbs Progressive form of verbs in the past and present
Main ideas organised in	Some modal verbs introduced	Just then	tense. Add 'es', 'ed' and 'ing' to verbs.
groups.	e.g. would, could, should.	Next	<u>Adjectives</u>
Ideas organized in chronological order using	Use simple adverbs	Much later	Add 'er' and 'est' to adjectives where no change is needed to root word.
connectives that signal time.	e.g. quickly, slowly. Use simple noun	I found it interesting when	Connectives/conjunctions Subordination – when, if, that, because
	phrases e.g. large tiger.	I found it boring when	Coordination – or, and, but.
		I didn't expect	<u>Tense</u> Correct and consistent use of past and present tense.
			Adverbs 'ly' added to adjective to form adverb.

<u> Year 3</u>

Text Structure	Sentence	Useful Vocabulary	Word Classes
Clear introduction.	Simple sentences with extra description.	Last week	Noun Form nouns using prefixes.
Organised into paragraphs shaped around key events.	·	During our school trip	Nouns and pronouns used to avoid repetition.
	Some complex sentences using when,	Soon	<u>Verbs</u> Present perfect forms of verbs instead of 'the'
A closing statement to summarise the overall	if, as etc.	Meanwhile	Adjectives
impact.	Tense consistent e.g. modal verbs can/will	To begin with	Choose appropriate adjectives.
	Adverbials	I was pleased that	Connectives/conjunctions Express time and cause (when, so, before, after,
	e.g. When we arrived, the tour guide gave us	I didn't expect that	while, because)
	a chocolate bar.	It was difficult to	<u>Tense</u> Correct and consistent use of past and present tense.
			Adverbs Introduce/revise adverbs.
			Express time and cause; then, next, soon.

Text Structure	Sentence	Useful Vocabulary	Word Classes
Clear introduction and	Variation in sentence	Later on	<u>Noun</u>
conclusion.	structures e.g. While we watched the sea	Before long	Nouns and pronouns used for clarity and cohesion. Noun phrases expanded by the addition of modifying
Links between sentences help to navigate the	lion show	At that very moment	adjectives, nouns and prepositional phrases.
reader from one idea to the next.	Use embedded/relative clauses	At precisely	<u>Verbs</u> Standard English forms for verbs.
Paragraphs organized correctly around key	e.g. Penguins, which are very agile,	When this was complete	Adjectives Choose appropriate adjectives
events.	Include adverbs to show how often e.g.	I was gripped by	Connectives/conjunctions
Elaboration is used to reveal the writer's	additionally, frequently, rarely.	I felt overwhelmed when	Use a wide range of connectives. <u>Tense</u>
emotions and responses.	Sentences build from a general idea to more	I was personally affected	Correct use of past and present tense.
	specific.	by	Adverbs Know what an adverbial phrase is.
	Use emotive language	This has changed how I	Fronted adverbials
	to show personal response e.g. fabulous, showcase inspired me	feel about	Comma after fronted adverbials.

Text Structure	Sentence	Useful Vocabulary	Word Classes
Developed introduction	Sentence length varied	As it happened	<u>Noun</u>
and conclusion including	e.g short/long.	As a result of	Locate and identify expanded noun phrases.
elaborated personal response.	Active and passive	As a result of	Verbs
response.	voice used deliberately	Consequently	Use modal verbs.
Description of events are	to heighten		Prefixes for verbs; dis, de, mis, over, ise, ify.
detailed and engaging.	engagement.	Subsequently	Convert adjectives in verbs using suffixes; ate, ise, ify.
The information is	e.g. Giraffes left the enclosure.	Unlike the rest of	Adjectives
organized chronologically		the group, I	Choose appropriate adjectives
with clear signals to the reader about time, place	Wide range of subordinate	felt In a flash	Connectives/conjunctions
and personal response.	connectives	Dussauth	Use a wide range of connectives.
5	e.g. whilst, until,	Presently	Tense
Purpose of the recount an experience revealing the	despite.	Meanwhile	Change tense according to features of the genre.
writer's perspective.		In conclusion	<u>Adverbs</u>
			Know what an adverbial phrase is.
		The experience overall	Fronted adverbials
			Comma after fronted adverbials. Adverbials of time, place and number.
			Adversions of time, place and number.

Text Structure	Sentence	Useful Vocabulary	Word Classes
The report is well	Verb forms are	They are unusually	<u>Noun</u>
constructed and answers	controlled and precise		Expanded noun phrases to convey complicated
the readers questions.	e.g. It would be	They are rarely	information concisely.
The writer understands	regrettable if the wild life funds come to an	They are never	<u>Verbs</u>
the impact and thinks	end.	mey are never	Use modal verbs.
about the response.	ciid.	They are very	Prefixes for verbs; dis, de, mis, over, ise, ify.
·	Modifiers are used to	Generally	Convert adjectives in verbs using suffixes; ate, ise, ify.
Information is prioritized	intensify or qualify e.g. insignificant	Generally	Adiasticas
according to importance and a frame of response	amount, exceptionally	Be careful if you	Adjectives Choose appropriate adjectives
set up for the reply.	amount, exceptionally	·	choose appropriate adjectives
set up for the reply.	Sentence length and	Frequently they	Connectives/conjunctions
	type varied according to purpose.	I will attempt to	Use a wide range of connectives.
	Fronted adverbials use	This article will frame	<u>Tense</u> Change tense according to features of the genre.
	to clarify writers	It can be difficult to	
	position e.g. As a consequence	it can be annealt to	Adverbs
	of their actions	Each paragraph	Link ideas across a text using cohesive devices such as adverbials.
	Complex noun phrases	More than half	
	used to add detail e.g. The fragile eggs are slowly removed from the large mother hen.	Less then half	
	Prepositional phrases		
	used cleverly.		
	e.g. In the event of a		
	fire		

Non-Chronological Reports

Year 1

Text Structure	Sentence	Useful Vocabulary	Word Classes
Ideas grouped together for similarity.	Simple connectives are used to construct	are	<u>Noun</u> What a noun is.
Attempts at third person	simple sentences e.g. and, but, then, so.	is	Regular plural nouns with 'er'
writing.	and, but, then, so.	They are	<u>Verbs</u> Third person, first person singular.
e.g. The man was run over.		The different	Ending added to verbs where there is change to root.
Written in the appropriate tense.		This is a	Simple past tense 'ed'
e.g. Sparrow's nest Dinosaurs were		There are	Adjectives Add 'er' and 'est' to adjectives where no change is
		These can be	needed to root word.
		grouped	Connectives/conjunctions Join words and sentences using and/then.
			• '
			<u>Tense</u> Simple past tense 'ed'.

<u>rear z</u>					
Text Structure	Sentence	Useful Vocabulary	Word Classes		
Brief introduction and conclusion. Written in the appropriate tense. e.g. Sparrow's nest Dinosaurs were Main ideas organized in groups.	Subject/verb sentences e.g. He was They were It happened Some modal verbs introduced e.g. would, could, should. Use simple adverbs e.g. quickly, slowly. Use simple noun phrases e.g. large tiger.	They like to They can It can Like many I am going to There are two sorts of They live in The have but the have	Noun Form nouns using suffixes and compounding. Expanded noun phrases for description. Add 'es' to nouns. Verbs Progressive form of verbs in the past and present tense. Add 'es', 'ed' and 'ing' to verbs. Adjectives Add 'er' and 'est' to adjectives where no change is needed to root word. Connectives/conjunctions Subordination – when, if, that, because Coordination – or, and, but. Tense Correct and consistent use of past and present tense. Adverbs 'ly' added to adjective to form adverb.		
					

Text Structure	Sentence	Useful Vocabulary	Word Classes
Clear introduction.	Simple sentences with	The following report	
	extra description.		Noun
Organised into paragraphs		They don't	Form nouns using prefixes.
shaped around a key topic	Some complex	It doesn't	Nouns and pronouns used to avoid repetition.
sentence.	sentences using when, if, as etc.	it doesii t	<u>Verbs</u>
Use of sub-headings.	ii, as etc.	Sometimes	Present perfect forms of verbs instead of 'the'
0.	Tense consistent e.g.		Adjectives
	modal verbs can/will	Often	Choose appropriate adjectives.
		Most	· · · · · ·
	Adverbials		Connectives/conjunctions
	e.g. When the caterpillar makes a		Express time and cause (when, so, before, after,
	cocoon		while, because)
	COCOOTI		<u>Tense</u>
			Correct and consistent use of past and present
			tense.
			<u>Adverbs</u>
			Introduce/revise adverbs.
			Express time and cause; then, next, soon.

Text Structure	Sentence	Useful Vocabulary	Word Classes
Clear introduction and conclusion. Links between sentences help to navigate the reader from one idea to the next. Paragraphs organized correctly into key ideas. Sub-headings are used to organize information. E.g. Qualities, body parts, behaviour.	Variation in sentence structures e.g. While the eggs hatch female penguins Use embedded/relative clauses e.g. Penguins, which are very agile, Include adverbs to show how often e.g. additionally, frequently, rarely. Sentences build from a	This report will The following Information Usually Normally Even though Despite the fact As a rule	Noun Nouns and pronouns used for clarity and cohesion. Noun phrases expanded by the addition of modifying adjectives, nouns and prepositional phrases. Verbs Standard English forms for verbs. Adjectives Choose appropriate adjectives Connectives/conjunctions Use a wide range of connectives. Tense Correct use of past and present tense.
	general idea to more specific. Use technical vocabulary to show the reader the writer's expertise.		Adverbs Know what an adverbial phrase is. Fronted adverbials Comma after fronted adverbials.

<u> </u>					
Text Structure	Sentence	Useful Vocabulary	Word Classes		
Developed introduction and conclusion using all the layout features.	Sentence length varied e.g short/long.	The purpose of this report/article is to	Noun Locate and identify expanded noun phrases.		
Description of the phenomenon is technical and accurate.	Active and passive voice used deliberately to heighten engagement. e.g. The eggs were	The information presented will Some experts believe	Verbs Use modal verbs. Prefixes for verbs; dis, de, mis, over, ise, ify. Convert adjectives in verbs using suffixes; ate, ise, ify.		
Generalized sentences are used to categorise and sort information for the reader Purpose of the report is to inform the reader and to describe the way things are.	removed from the beach. Wide range of subordinate connectives e.g. whilst, until, despite.	This article is designed to Many specialists consider Firstly I will It can be difficult will enable you to understand.	Adjectives Choose appropriate adjectives Connectives/conjunctions Use a wide range of connectives. Tense Change tense according to features of the genre. Adverbs Know what an adverbial phrase is.		
Formal and technical language used throughout to engage the reader.		Unlike Despite Although Like many	Fronted adverbials Comma after fronted adverbials. Adverbials of time, place and number.		

Text Structure	Sentence	Useful Vocabulary	Word Classes
The report is well constructed and	Verb forms are controlled and precise e.g. It would	They are unusually	Noun Expanded noun phrases to convey complicated
answers the reader's questions.	be regrettable if the wild life funds come to an end.	They are rarely	information concisely.
4******		They are never	<u>Verbs</u>
The writer understands the impact and thinks	Modifiers are used to intensify or qualify e.g.	They are very	Use modal verbs. Prefixes for verbs; dis, de, mis, over, ise, ify.
about the response.	insignificant amount, exceptionally	Generally	Convert adjectives in verbs using suffixes; ate, ise, ify.
Information is prioritised according to	Sentence length and type	Be careful if you	<u>Adjectives</u>
importance and a frame of response set	varied according to purpose.	Frequently they	Choose appropriate adjectives
up for the reply.	Fronted adverbials use to	I will attempt to	Connectives/conjunctions Use a wide range of connectives.
	clarify writers position e.g. As a consequence of	This article will frame	<u>Tense</u>
	their actions	It can be difficult to	Change tense according to features of the genre.
	Complex noun phrases used to add detail e.g. The	Each paragraph	Adverbs Link ideas across a text using cohesive devices such
	fragile eggs are slowly removed from the large	More than half	as adverbials.
	mother hen.	Less then half	
	Prepositional phrases		
	used cleverly. e.g. In the event of a fire		

<u>Letters</u>

<u>Year 1</u>

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
Ideas grouped in sentences in time sequence.	Sentences using simple pronouns and connectives.	Dear From I like I went I saw It was My favourite They were There was Next Then First After And, but, so, when	Noun What a noun is. Regular plural nouns with 'er' Verbs Third person, first person singular. Ending added to verbs where there is change to root. Simple past tense 'ed' Adjectives Add 'er' and 'est' to adjectives where no change is needed to root word. Connectives/conjunctions words and sentences using and/then. Tense Simple past tense 'ed'.	Use spaces to separate words. Begin to use full stops. Begin to use exclamation marks. Begin to use exclamation marks. Capital letters for start of sentence, names, personal pronouns. Read words with contractions.

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation		
Brief introduction and	Subject/verb sentences	And, then, but,	<u>Noun</u>	Use spaces that reflect		
conclusion.	e.g. I think	so, when.	Form nouns using suffixes and	the size of the letters.		
	We want		compounding.			
Written in the past		Dear Mr/Mrs	Expanded noun phrases	Use full stops correctly.		
tense.	Some modal verbs		for description. Add 'es' to			
	introduced	Dear	nouns.	Use question marks		
Main ideas organized	e.g. would, could,	Sir/Madam		correctly.		
in groups.	should.		<u>Verbs</u>			
		Yours Sincerely	Progressive form of verbs in the past	Use exclamation marks		
Using sequencing	Use simple adverbs		and present tense.	correctly.		
techniques – time	e.g. yesterday, today.	Yours faithfully	Add 'es', 'ed' and 'ing' to verbs.			
related words.				Use capital letters		
	Use simple noun	Later	<u>Adjectives</u>	correctly.		
	phrases e.g. red shoes	^ £ 4 a a d a	Add 'er' and 'est' to adjectives where			
		Afterwards	no change is needed to root word.	Apostrophes for		
		After that		contractions.		
		Aitei tiiat	Connectives/conjunctions	Possessive apostrophes		
		Eventually	Subordination – when, if, that,	for singular nouns.		
		Everitually	because			
		I would like to	Coordination – or, and, but.	Commas to separate		
		1 Would like toil.		items in lists.		
		We felt	<u>Tense</u>			
			Correct and consistent use of past and			
			present tense.			
			<u>Adverbs</u>			
			'ly' added to adjective to form adverb.			

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
Clear introduction.	Simple sentences with	While, if, as,	<u>Noun</u>	Introduce possessive
	extra description.	when.	Form nouns using prefixes.	apostrophes for plural
Points about the			Nouns and pronouns used to avoid	nouns.
visit/issue	Some complex	I would like to	repetition.	
	sentences using when,	inform you that		Introduce inverted
Organised into	if, as etc.		<u>Verbs</u>	commas.
paragraphs denoted		It has come to	Present perfect forms of verbs instead	
by time/place.	Tense consistent e.g.	my attention	of 'the'	
	modal verbs can/will	that		
Topic sentences.			<u>Adjectives</u>	
	Adverbials	Thank you for	Choose appropriate adjectives.	
Some letter layout	e.g. When they have a		_	
features included.	problem, we played	I hope that	Connectives/conjunctions	
	after tea.		Express time and cause (when, so,	
	It was scary in the		before, after, while, because)	
	tunnel.			
			<u>Tense</u>	
			Correct and consistent use of past and	
			present tense.	
			<u>Adverbs</u>	
			Introduce/revise adverbs.	
			Express time and cause; then, next,	
			soon.	

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
Clear introduction and conclusion. Links between key ideas in the letter. Paragraphs organized correctly into key ideas. All letter layout features included.	Variation in sentence structures e.g. While we were at the park As we arrived Use embedded/relative clauses e.g. Mrs Holt, who was very angry The tiger, that was pacing Include adverbs to show how often e.g. additionally, frequently, rarely.	As I stated earlier Referring to This is an unfortunate It is with regret I would be grateful if It is with regret that I look forward to hearing from you in due course. Use modal verbs to hint future action or possibilities e.g. should, would, could.	Nouns and pronouns used for clarity and cohesion. Noun phrases expanded by the addition of modifying adjectives, nouns and prepositional phrases. Verbs Standard English forms for verbs. Adjectives Choose appropriate adjectives Connectives/conjunctions Use a wide range of connectives. Tense Correct use of past and present tense. Adverbs Know what an adverbial phrase is. Fronted adverbials Comma after fronted adverbials.	Apostrophe to mark singular and plural possession. Commas after fronted adverbials. Use inverted commas and other punctuation to indicate direct speech.

<u>Year 5</u>

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation		
Developed introduction and conclusion using all the letter layout features. Paragraphs developed with prioritized information. Purpose of letter clear and transparent for reader. Formal language used throughout to engage the reader.	Sentence length varied e.g short/long. Active and passive voice used deliberately to heighten engagement. e.g. the café chairs were broken. Wide range of subordinate connectives e.g. whilst, until, despite. Complex sentences that use well known economic expression. e.g Because of their courageous efforts, all the passengers were saved, which was nothing short of a miracle.	I appreciate Whilst we were waiting Your concern Until this is resolved Despite speaking to the duty manager This is a disgrace Unfortunately Many other people also I am delighted to inform you that	Noun Locate and identify expanded noun phrases. Verbs Use modal verbs. Prefixes for verbs; dis, de, mis, over, ise, ify. Convert adjectives in verbs using suffixes; ate, ise, ify. Adjectives Choose appropriate adjectives Connectives/conjunctions Use a wide range of connectives. Tense Change tense according to features of the genre. Adverbs Know what an adverbial phrase is. Fronted adverbials Comma after fronted adverbials. Adverbials of time, place and number.	Consolidate all previous learning. Brackets Dashes Colons Semi colons		

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
Letter well constructed that answers the reader's questions. The writer understands the impact and thinks about the response. Information is prioritized according to importance and a frame of response set up for the reply.	Verb forms are controlled and precise e.g. It would be helpful if you could let me know as this will enable us to take further action. Modifiers are used to intensify or qualify e.g. insignificant amount, exceptionally Sentence length and type varied according to purpose. Fronted adverbials used to clarify writers position e.g. As a consequence of your actions Complex noun phrases used to add detail e.g. the dilapidated fencing around the enclosure was extremely dangerous. Prepositional phrases used cleverly. e.g. In the event of a fire	Please do not hesitate to contact me An early response would be greatly appreciated Please accept my I wish to express The impact of Despite continued efforts Subsequently	Noun Expanded noun phrases to convey complicated information concisely. Verbs Use modal verbs. Prefixes for verbs; dis, de, mis, over, ise, ify. Convert adjectives in verbs using suffixes; ate, ise, ify. Adjectives Choose appropriate adjectives Connectives/conjunctions Use a wide range of connectives. Tense Change tense according to features of the genre. Adverbs Link ideas across a text using cohesive devices such as adverbials.	Use a wide range of punctuation throughout the writing.

Persuasion - Purpose: advert, leaflet, argument

<u>Year 1</u>

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
Ideas are grouped together for similarity. Writes in first person.	Simple connectives are used to construct simple sentences e.g. and, but, then, so.	It was Brilliant Best Exciting The most Super Fantastic Great It will Now you can Try	Noun What a noun is. Regular plural nouns with 'er' Verbs Third person, first person singular. Ending added to verbs where there is change to root. Simple past tense 'ed' Adjectives Add 'er' and 'est' to adjectives where no change is needed to root word. Connectives/conjunctions words and sentences using and/then. Tense Simple past tense 'ed'	Use spaces to separate words. Begin to use full stops. Begin to use exclamation marks. Begin to use exclamation marks. Capital letters for start of sentence, names, personal pronouns. Read words with contractions.

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation	
Brief introduction and conclusion.	Subject/verb sentences e.g. He was They were	The biggest The greatest	Noun Form nouns using suffixes and compounding.	Use spaces that reflect the size of the letters.	
Written In the present tense.	It happened Some modal verbs	The longest	Expanded noun phrases for description. Add 'es' to nouns.	Use full stops correctly. Use question marks	
Main ideas organised in groups.	introduced e.g. would, could,	The tallest	<u>Verbs</u> Progressive form of verbs in the past and	correctly.	
	should. Use simple adverbs	I think that I believe that	should. I think that p	present tense. Add 'es', 'ed' and 'ing' to verbs.	Use exclamation marks correctly.
	e.g. yesterday, today.		Adjectives Add 'er' and 'est' to adjectives where no	Use capital letters correctly.	
	Use simple noun phrases e.g. red shoes	Remarkable	change is needed to root word. <u>Connectives/conjunctions</u> Subordination	Apostrophes for contractions.	
	Uses rhetorical questions.		– when, if, that, because Coordination – or, and, but.	Possessive apostrophes for singular nouns.	
	Uses ambitious adjectives to grab the reader's attention.		Tense Correct and consistent use of past and present tense.	Commas to separate items in lists.	
			Adverbs 'ly' added to adjective to form adverb.		

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
Points about subject/issue Organised into paragraphs Sub-heading used to organize texts. Adverb e.g. Wh problet after te It was s tunnel.	consistent e.g. verbs can/will bials then they have a em, we played ea. scary in the	Surely Obviously Clearly Don't you think Firstly Secondly Thirdly My own view is My last point is My final point is Imagine Consider Enjoy	Noun Form nouns using prefixes. Nouns and pronouns used to avoid repetition. Verbs Present perfect forms of verbs instead of 'the' Adjectives Choose appropriate adjectives. Connectives/conjunctions Express time and cause (when, so, before, after, while, because) Tense Correct and consistent use of past and present tense. Adverbs Introduce/revise adverbs. Express time and cause; then, next, soon.	Introduce possessive apostrophes for plural nouns. Introduce inverted commas.

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
Clear introduction and conclusion. Links between key ideas in the letter. Paragraphs organised correctly into key ideas. Subheading Topic sentences	Variation in sentence structures e.g. While we were at the park As we arrived Use embedded/relative clauses e.g. Mrs Holt, who was very angry The tiger, that was pacing Include adverbs to show how often e.g. additionally, frequently, rarely. More complicated rhetorical questions e.g. haven't you always longed for a?	I believe that It seems to me that It is clear that Is it any wonder that Furthermore As I see it Tremendous Implore you to consider Extremely significant Inevitably Finally In conclusion In summary The evidence presented Have you ever thought about? Fed up with?	Nouns and pronouns used for clarity and cohesion. Noun phrases expanded by the addition of modifying adjectives, nouns and prepositional phrases. Verbs Standard English forms for verbs. Adjectives Choose appropriate adjectives Connectives/conjunctions Use a wide range of connectives. Tense Correct use of past and present tense. Adverbs Know what an adverbial phrase is. Fronted adverbials Comma after fronted adverbials.	Apostrophe to mark singular and plural possession. Commas after fronted adverbials. Use inverted commas and other punctuation to indicate direct speech.

<u>Year 5</u>

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
Arguments are well constructed that answer the reader's questions. The writer understands the impact or the emotive language and thinks about the response. Information is prioritised according to the writer's point of view.	Verb forms are controlled and precise e.g. It will be a global crisis if people do not take a stand against Modifiers are used to intensify or qualify e.g. insignificant amount, exceptionally Sentence length and type varied according to purpose. Fronted adverbials used to clarify writer's position e.g. As a consequence of your actions Complex noun phrases used to add detail e.g. the phenomenal impact of using showers instead of baths Prepositional phrases used cleverly. e.g. In the event of a blackout	It appears that There can be no doubt that It is critical Fundamentally How can anyone believe this to be true? Does anyone really believe that? As everyone knows I cite, for example I would draw your attention to I would refer to On the basis of the evidence presented Phenomenal Unique Unmissable You will be Don't Take a moment to Isn't it time to? Worried about	Noun Expanded noun phrases to convey complicated information concisely. Verbs Use modal verbs. Prefixes for verbs; dis, de, mis, over, ise, ify. Convert adjectives in verbs using suffixes; ate, ise, ify. Adjectives Choose appropriate adjectives Connectives/conjunctions Use a wide range of connectives. Tense Change tense according to features of the genre. Adverbs Link ideas across a text using cohesive devices such as adverbials.	Use a wide range of punctuation throughout the writing.

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
Developed introduction and conclusion using all the argument or leaflet layout features. Paragraphs developed with prioritised information. View point is transparent for reader. Emotive language used throughout to engage the reader.	Sentence length varied e.g short/long. Active and passive voice used deliberately to heighten engagement. e.g. the café chairs were broken. Wide range of subordinate connectives e.g. whilst, until, despite. Complex sentences that use well known economic expression. e.g Because of their courageous efforts, all the passengers were saved, which was nothing short of a miracle. Persuasive statement are used to change the readers opinion. E.g. you will never need to	It strikes me that There is no doubt that I am convinced that It appears In my opinion Surely only a fool would consider In addition Furthermore Moreover My evidence to support this is On balance Just think how Now you can For the rest of your life Unbelievable Outrageous Incredible	Noun Locate and identify expanded noun phrases. Verbs Use modal verbs. Prefixes for verbs; dis, de, mis, over, ise, ify. Convert adjectives in verbs using suffixes; ate, ise, ify. Adjectives Choose appropriate adjectives Connectives/conjunctions Use a wide range of connectives. Tense Change tense according to features of the genre. Adverbs Know what an adverbial phrase is. Fronted adverbials Comma after fronted adverbials. Adverbials of time, place and number.	Consolidate all previous learning. Brackets Dashes Colons Semi colons

Biography

Year 1

Text Structure	Sentence	Useful Vocabulary	Word Classes
Ideas grouped together in time sequence. Written in first person. Written in the past tense. Focused on individual or group participants e.g. I, we	Simple connectives are used to construct simple sentences e.g. and, but, then, so.	First Next After Finally When he/she was born When he/she was five years old An interesting thing about A fact about He/she will be remembered for	Noun What a noun is. Regular plural nouns with 'er' Verbs Third person, first person singular. Ending added to verbs where there is change to root. Simple past tense 'ed' Adjectives Add 'er' and 'est' to adjectives where no change is needed to root word. Connectives/conjunctions Join words and sentences using and/then. Tense Simple past tense 'ed'.

		<u>rear z</u>	
Text Structure	Sentence	Useful Vocabulary	Word Classes
Brief introduction and conclusion. Written in the past tense e.g. He went She travelled Main ideas organised in groups. Ideas organised in chronological order using connectives that signal time.	Subject/verb sentences e.g. He was They were It happened Some modal verbs introduced e.g. would, could, should. Use simple adverbs e.g. quickly, slowly. Use simple noun phrases e.g. large crowd	As a child As a teenager At a young age Many years later One of the interesting things aboutwas In my view His/Her life was I believe He/She was He/She became	Noun Form nouns using suffixes and compounding. Expanded noun phrases for description. Add 'es' to nouns. Verbs Progressive form of verbs in the past and present tense. Add 'es', 'ed' and 'ing' to verbs. Adjectives Add 'er' and 'est' to adjectives where no change is needed to root word. Connectives/conjunctions Subordination — when, if, that, because Coordination — or, and, but. Tense Correct and consistent use of past and present tense. Adverbs 'ly' added to adjective to form adverb.

<u>Year 3</u>

Text Structure	Sentence	Useful Vocabulary	Word Classes
Clear introduction. Organised into paragraphs shaped around key events. A closing statement to summarise the overall impact.	Simple sentences with extra description. Some complex sentences using when, if, as etc. Tense consistent e.g. modal verbs can/will Adverbials e.g. When she arrived at the scene, the doctors told her exactly what happened.	During his/her early life Soon afterwards Sometimes he Strangely One of the most remarkable facts about His/her greatest achievement was	Noun Form nouns using prefixes. Nouns and pronouns used to avoid repetition. Verbs Present perfect forms of verbs instead of 'the' Adjectives Choose appropriate adjectives. Connectives/conjunctions Express time and cause (when, so, before, after, while, because) Tense Correct and consistent use of past and present tense. Adverbs Introduce/revise adverbs. Express time and cause; then, next, soon.

Text Structure	Sentence	Useful Vocabulary	Word Classes
Text Structure	Sentence	Oserui vocabulary	Word Classes
Clear introduction and conclusion. Links between sentences	Variation in sentence structures e.g. While we watched the sealion show	In his /her early years By the time he/she had In his/ her final years What is clear is that	Noun Nouns and pronouns used for clarity and cohesion. Noun phrases expanded by the addition of modifying adjectives, nouns and prepositional phrases.
help to navigate the reader from one idea to the next.	Use embedded/relative clauses e.g. Penguins, which	Even though he/she was not popular at the time, Although feeling ran high	<u>Verbs</u> Standard English forms for verbs.
Paragraphs organised correctly around key	are very agile,	in the community, In many ways it wasn't	Adjectives Choose appropriate adjectives
events. Elaboration is used to	Include adverbs to show how often e.g. additionally,	until He/She might have been	Connectives/conjunctions Use a wide range of connectives.
reveal the writer's emotions and responses.	frequently, rarely. Sentences build from a general idea to more	His/Her one regret was that	<u>Tense</u> Correct use of past and present tense.
	specific.		Adverbs Know what an adverbial phrase is. Fronted adverbials
	Use emotive language to show personal response e.g. fabulous, showcase inspired me to		Comma after fronted adverbials.

Text Structure	Sentence	Useful Vocabulary	Word Classes
Developed introduction and conclusion including elaborated personal response. Description of events are detailed and engaging. The information is organised chronologically with clear signals to the reader about time, place and personal response. Purpose of the recount an experience revealing the writer's perspective.	Sentence length varied e.g short/long. Active and passive voice used deliberately to heighten engagement. e.g. Giraffes left the enclosure. Wide range of subordinate connectives e.g. whilst, until, despite.	In (insert year) at the age ofhe/she The time came for In his/her later years Once he/she had Nobody is sure why In spite of His/Her lasting legacy is that	Noun Locate and identify expanded noun phrases. Verbs Use modal verbs. Prefixes for verbs; dis, de, mis, over, ise, ify. Convert adjectives in verbs using suffixes; ate, ise, ify. Adjectives Choose appropriate adjectives Connectives/conjunctions Use a wide range of connectives. Tense Change tense according to features of the genre. Adverbs Know what an adverbial phrase is. Fronted adverbials Comma after fronted adverbials. Adverbials of time, place and number.

Text Structure	Sentence	Useful Vocabulary	Word Classes
The report is well constructed and answers the reader's questions. The writer understands the impact and thinks about the response. Information is prioritised according to importance and a frame of response set up for the reply.	Verb forms are controlled and precise e.g. It would be regrettable if the wild life funds come to an end. Modifiers are used to intensify or qualify e.g. insignificant amount, exceptionally Sentence length and type varied according to purpose. Fronted adverbials use to clarify writer's position e.g. As a consequence of their actions Complex noun phrases used to add detail e.g. The fragile eggs are slowly removed from the large mother hen. Prepositional phrases used cleverly. e.g. In the event of a fire	They are unusually They are rarely They are never They are very Generally Be careful if you Frequently they I will attempt to This article will frame It can be difficult to Each paragraph More than Half Less than half	Noun Expanded noun phrases to convey complicated information concisely. Verbs Use modal verbs. Prefixes for verbs; dis, de, mis, over, ise, ify. Convert adjectives in verbs using suffixes; ate, ise, ify. Adjectives Choose appropriate adjectives Connectives/conjunctions Use a wide range of connectives. Tense Change tense according to features of the genre. Adverbs Link ideas across a text using cohesive devices such as adverbials.

Balanced Argument – Purpose: Speech, Essay, Letter.

<u>Year 1</u>

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
Ideas are grouped together for similarity. Writes in first person.	Simple connectives are used to construct simple sentences e.g. and, but, then, so.	but because some people like some people feel some people believe other people like other people feel other people believe	Noun What a noun is. Regular plural nouns with 'er' Verbs Third person, first person singular. Ending added to verbs where there is change to root. Simple past tense 'ed' Adjectives Add 'er' and 'est' to adjectives where no change is needed to root word. Connectives/conjunctions Join words and sentences using and/then. Tense Simple past tense 'ed'.	Use spaces to separate words. Begin to use full stops. Begin to use exclamation marks. Begin to use exclamation marks. Capital letters for start of sentence, names, personal pronouns. Read words with contractions

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
Brief introduction and conclusion. Written with an impersonal style Main ideas organised in groups.	Subject/verb sentences e.g. He was They were It happened Some modal verbs introduced e.g. would, could, should. Use simple adverbs e.g. yesterday, last week Use simple noun phrases e.g. angry mum Uses rhetorical questions. Uses ambitious adjectives to grab the reader's attention.	I am going to In fact It seems To sum this up The opposite view of this is Not everyone agrees with this	Noun Form nouns using suffixes and compounding. Expanded noun phrases for description. Add 'es' to nouns. Verbs Progressive form of verbs in the past and present tense. Add 'es', 'ed' and 'ing' to verbs. Adjectives Add 'er' and 'est' to adjectives where no change is needed to root word. Connectives/conjunctions Subordination – when, if, that, because coordination – or, and, but. Tense Correct and consistent use of past and present tense. Adverbs 'ly' added to adjective to form adverb.	Use spaces that reflect the size of the letters. Use full stops correctly. Use question marks correctly. Use exclamation marks correctly. Use capital letters correctly. Apostrophes for contractions. Possessive apostrophes for singular nouns. Commas to separate items in lists.

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
Clear introduction. Points about subject/issue Organised into paragraphs Sub-heading used to organise texts.	Simple sentences with extra description. Some complex sentences using when, if, as etc. Tense consistent e.g. modal verbs could/might Adverbials e.g. When they have a problem, we played after tea. It was scary in the tunnel. Start sentences with verbs e.g. imagine, consider, enjoy.	I will begin by Maybe Firstly Many people are concerned that I wonder Sometimes It could be argued that Therefore My overall feeling/opinion is An example of this is It is clear that	Noun Form nouns using prefixes. Nouns and pronouns used to avoid repetition. Verbs Present perfect forms of verbs instead of 'the' Adjectives Choose appropriate adjectives. Connectives/conjunctions Express time and cause (when, so, before, after, while, because) Tense Correct and consistent use of past and present tense. Adverbs Introduce/revise adverbs. Express time and cause; then, next, soon.	Introduce possessive apostrophes for plural nouns. Introduce inverted commas.

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
Clear introduction and conclusion. Links between key ideas in the letter. Paragraphs organised correctly into key ideas. Subheading Topic sentences	Variation in sentence structures e.g. While we were at the park As we arrived Use embedded/relative clauses e.g. Mrs Holt, who was very angry The angry mob, who had broken the barricade Include adverbs to show how often e.g. additionally, frequently, rarely. More complicated rhetorical questions e.g. Have you ever considered the impact of?	This piece of writing willfeel convinced I intend to On the other hand In addition It is surprising that On balance Finally I would like to add My next point concerns Furthermore Having looked at both sides, I thinkbecause Having considered the arguments for and against Whilst	Nouns and pronouns used for clarity and cohesion. Noun phrases expanded by the addition of modifying adjectives, nouns and prepositional phrases. Verbs Standard English forms for verbs. Adjectives Choose appropriate adjectives Connectives/conjunctions Use a wide range of connectives. Tense Correct use of past and present tense. Adverbs Know what an adverbial phrase is. Fronted adverbials Comma after fronted adverbials.	Apostrophe to mark singular and plural possession. Commas after fronted adverbials. Use inverted commas and other punctuation to indicate direct speech.

<u>Year 5</u>

Text	Sentence	Useful Vocabulary	Word Classes	Punctuation
Text Structure Developed introduction and conclusion using all the argument or leaflet layout features. Paragraphs developed with	Sentence Sentence length varied e.g short/long. Active and passive voice used deliberately to heighten engagement. e.g. the café chairs were broken. Wide range of subordinate connectives e.g. whilst, until, despite.	It strikes me that My intention is to To do this I will As I see it It appears to me Naturally It is precisely because Subsequently Doubtless	Word Classes Noun Locate and identify expanded noun phrases. Verbs Use modal verbs. Prefixes for verbs; dis, de, mis, over, ise, ify. Convert adjectives in verbs using suffixes; ate, ise, ify. Adjectives Choose appropriate adjectives	Punctuation Consolidate all previous learning. Brackets Dashes Colons Semi colons
prioritised information. Both view points are transparent for reader. Emotive language used throughout to engage the reader.	Complex sentences that use well known economic expression. e.g Because of their courageous efforts, all the passengers were saved, which was nothing short of a miracle. Persuasive statements are used to change the reader's opinion. E.g. you will never need to	Nevertheless In stark contrast Contrary to this position It would seem logical Let us consider the impact In conclusion The evidence presented leads me to conclude	Connectives/conjunctions Use a wide range of connectives. Tense Change tense according to features of the genre. Adverbs Know what an adverbial phrase is. Fronted adverbials Comma after fronted adverbials. Adverbials of time, place and number.	

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
Arguments are well constructed that answer the reader's questions. The writer understands the impact or the emotive language and thinks about the response. Information is prioritised according to the writer's point of view.	Verb forms are controlled and precise e.g. It will be a global crisis if people do not take a stand against Modifiers are used to intensify or qualify e.g. insignificant amount, exceptionally Sentence length and type varied according to purpose. Fronted adverbials used to clarify writer's position e.g. As a consequence of your actions Complex noun phrases used to add detail e.g. the phenomenal impact of using showers instead of baths Prepositional phrases used cleverly. e.g. In the event of a blackout	I will present Following that I will One argument for this is thatfundamentally flawedan easy answer that avoids I would counter this view It seems plausible to Moreover In point of fact The evidence I would use to support this is It surprises me that It is my conviction Finally I would like to add Even though there has been a long history of activists	Noun Expanded noun phrases to convey complicated information concisely. Verbs Use modal verbs. Prefixes for verbs; dis, de, mis, over, ise, ify. Convert adjectives in verbs using suffixes; ate, ise, ify. Adjectives Choose appropriate adjectives Connectives/conjunctions Use a wide range of connectives. Tense Change tense according to features of the genre. Adverbs Link ideas across a text using cohesive devices such as adverbials.	Use a wide range of punctuation throughout the writing.

Newspaper

Year 1

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
Ideas grouped in sentences in time sequence. Attempts at third person writing. e.g. The man was run over. Beginning describes what happened	Simple connectives are used to construct simple sentences e.g. and, but, then, so.	On Monday The accident People felt Happened Angry Upset First Next After When Then So But It was	Noun What a noun is. Regular plural nouns with 'er' Verbs Third person, first person singular. Ending added to verbs where there is change to root. Simple past tense 'ed' Adjectives Add 'er' and 'est' to adjectives where no change is needed to root word. Connectives/conjunctions Join words and sentences using and/then. Tense Simple past tense 'ed'.	Use spaces to separate words. Begin to use full stops. Begin to use exclamation marks. Begin to use exclamation marks. Capital letters for start of sentence, names, personal pronouns. Read words with contractions.

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
Brief introduction and conclusion. Written in the past tense. Main ideas organised in groups. Using sequencing techniques – time related words. A photo with a caption.	Subject/verb sentences e.g. He was They were It happened Some modal verbs introduced e.g. would, could, should. Use simple adverbs e.g. yesterday, today. Use simple noun phrases e.g. red shoes	It was a terrible The scene was Many passers by Some children were Shocking Awful Amazing Incredible Afterwards	Noun Form nouns using suffixes and compounding. Expanded noun phrases for description. Add 'es' to nouns. Verbs Progressive form of verbs in the past and present tense. Add 'es', 'ed' and 'ing' to verbs. Adjectives Add 'er' and 'est' to adjectives where no change is needed to root word. Connectives/conjunctions - when, if, that, because Coordination – or, and, but. Tense Correct and consistent use of past and present tense. Adverbs 'ly' added to adjective to form adverb.	Use spaces that reflect the size of the letters. Use full stops correctly. Use question marks correctly. Use exclamation marks correctly. Use capital letters correctly. Apostrophes for contractions. Possessive apostrophes for singular nouns. Commas to separate items in lists.

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
Clear introduction. Points about the visit/issue Organised into paragraphs denoted by time/place. Topic sentences. Some newspaper layout features included. A bold eye-catching headline.	Simple sentences with extra description. Some complex sentences using when, if, as etc. Tense consistent e.g. modal verbs can/will Adverbials e.g. As the police arrived, the crowd scattered.	While, if, as, when. Witnesses felt He reported that He also claimed that She went on to state that He continued by Hours later Unfortunately Fortunately	Noun Form nouns using prefixes. Nouns and pronouns used to avoid repetition. Verbs Present perfect forms of verbs instead of 'the' Adjectives Choose appropriate adjectives. Connectives/conjunctions Express time and cause (when, so, before, after, while, because) Tense Correct and consistent use of past and present tense. Adverbs Introduce/revise adverbs. Express time and cause; then, next, soon.	Introduce possessive apostrophes for plural nouns. Introduce inverted commas.

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
Clear introduction and conclusion. Links between key ideas in the newspaper. Who, what, where, when and why information is clear to orientate the reader.	Variation in sentence structures e.g. While the witness was distracted As the police arrived Use embedded/relative clauses e.g. Mrs Holt, who was very angry The tiger, that was pacing	John Smith (64), a retired community officer said Within minutes The school confirmed that She claimed that He continued by	Noun Nouns and pronouns used for clarity and cohesion. Noun phrases expanded by the addition of modifying adjectives, nouns and prepositional phrases. Verbs Standard English forms for verbs. Adjectives Choose appropriate adjectives	Apostrophe to mark singular and plural possession. Commas after fronted adverbials. Use inverted commas and other punctuation to
Paragraphs organised correctly into key ideas. All newspaper layout features included. Bold eye-catching headline which includes alliteration.	often e.g. additionally, frequently, rarely.	informing us that Police were	Connectives/conjunctions Use a wide range of connectives. Tense Correct use of past and present tense. Adverbs Know what an adverbial phrase is. Fronted adverbials Comma after fronted adverbials.	indicate direct speech.

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
introduction and conclusion using all the newspaper's layout features. Paragraphs developed with prioritised information into columns. Subheadings are used as an organisational device. Formal language used throughout to engage the reader. Quotations are	dentence length varied e.g hort/long. Active and passive voice used deliberately to deliberately to deliberately to deliberately to deliberately to deliberately to deliberate engagement. But the café chairs were deliberated which can deliberately del	Until this is resolved Unfortunately Chaos ensued Many panicked when He disputed She refused to accept that The parents agreed that Witnesses Pupils emphasized They spoke to In addition to this	Noun Locate and identify expanded noun phrases. Verbs Use modal verbs. Prefixes for verbs; dis, de, mis, over, ise, ify. Convert adjectives in verbs using suffixes; ate, ise, ify. Adjectives Choose appropriate adjectives Connectives/conjunctions Use a wide range of connectives. Tense Change tense according to features of the genre. Adverbs Know what an adverbial phrase is. Fronted adverbials Comma after fronted adverbials. Adverbials of time, place and number.	Consolidate all previous learning. Brackets Dashes Colons Semi colons

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
Newspapers well constructed that answers the reader's questions. The writer understands the impact and thinks about the response. Information is prioritised according to importance and a frame of response set up for the reply. Headlines include puns.	Verb forms are controlled and precise e.g. It would be helpful if you could let me know as this will enable us to take further action. Modifiers are used to intensify or qualify e.g. insignificant amount, exceptionally Sentence length and type varied according to purpose. Fronted adverbials used to clarify writer's position e.g. As a consequence of the accident Complex noun phrases used to add detail e.g. the dilapidated fencing around the enclosure was extremely dangerous. Prepositional phrases used cleverly.	The impact of Despite continued efforts Subsequently The appointed spokesman In addition Mrs Hedges emphasized Tragic Crisis situation Epic proportions Many parents refused to accept The horror Politicians also spoke of how	Noun Expanded noun phrases to convey complicated information concisely. Verbs Use modal verbs. Prefixes for verbs; dis, de, mis, over, ise, ify. Convert adjectives in verbs using suffixes; ate, ise, ify. Adjectives Choose appropriate adjectives Connectives/conjunctions Use a wide range of connectives. Tense Change tense according to features of the genre. Adverbs Link ideas across a text using cohesive devices such as adverbials.	Use a wide range of punctuation throughout the writing.
	e.g. In the event of a fire			

Story

Year 1

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
Beginning or end of narrative signalled e.g. one day Ideas grouped together for similarity. Attempts at third person writing. e.g. The wolf was hiding. Written in the appropriate tense. (mainly consistent) e.g. Goldilocks was Jack is	Simple sentences, starting with a pronoun and a verb e.g. He went home Simple connectives are used to construct simple sentences e.g. and, but, then, so.	Year 1 ambitious vocabulary used Range of size adjectives used e.g. big, small Range of colour adjectives used e.g. red, blue Range of emotion words used e.g. sad, angry, cross Pronouns: I, she, he, they. Conjunctions: and, but, then, or, this Prepositions: up, down, in, into, out, to, onto Time connectives: first, then, next Once upon a time, one day, happily ever after	Noun What a noun is. Regular plural nouns with 'er' Verbs Third person, first person singular. Ending added to verbs where there is change to root. Simple past tense 'ed' Adjectives Add 'er' and 'est' to adjectives where no change is needed to root word. Connectives/conjunctions Join words and sentences using and/then. Tense Simple past tense 'ed'.	Use spaces to separate words. Begin to use full stops. Begin to use exclamation marks. Begin to use exclamation marks. Capital letters for start of sentence, names, personal pronouns. Read words with contractions.

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
Sentences organised chronologically indicated by time related words e.g. finally Divisions in narrative may be marked by sections/paragraphs Connections between sentences make reference to characters e.g. Peter and Jane/ they Connections between sentences indicate extra information e.g. but they got bored or indicate concurrent events e.g. as they were waiting	Subject/verb sentences e.g. He was They were It happened Simple connectives and, but, then, so, when link clauses Speech-like expressions in dialogue e.g. Chill out! Use simple adverbs e.g. quickly, slowly. Use simple noun phrases e.g. massive field	Year 2 ambitious vocabulary used Time connectives: after, after that, at that moment, by next morning, in the end, one day, next morning, soon, as soon as, until, when, while, later, soon, never, now, tomorrow, finally, in the end, in conclusion, ultimately, to conclude, to summarise Conjunctions: who, because Adverbs: suddenly, quickly, slowly, carefully, nervously, excitedly, happily, lazily, angrily, slowly, truthfully	Noun Form nouns using suffixes and compounding. Expanded noun phrases for description. Add 'es' to nouns. Verbs Progressive form of verbs in the past and present tense. Add 'es', 'ed' and 'ing' to verbs. Adjectives Add 'er' and 'est' to adjectives where no change is needed to root word. Connectives/conjunctions Subordination — when, if, that, because Coordination — or, and, but. Tense Correct and consistent use of past and present tense. Adverbs 'ly' added to adjective to form adverb.	Use spaces that reflect the size of the letters. Use full stops correctly. Use question marks correctly. Use exclamation marks correctly. Use capital letters correctly. Apostrophes for contractions. Possessive apostrophes for singular nouns. Commas to separate items in lists.

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
Time and place are	Cincula contanges with cutus	Year 3 ambitious	Name	Introduce
Time and place are referenced to guide	Simple sentences with extra		Noun Form nouns using prefixes.	
the reader through	description.	vocabulary used	Nouns and pronouns used to avoid	possessive apostrophes for
the text e.g. in the	Some complex sentences	Connectives: also,	repetition.	plural nouns.
morning	using because, which, where	however, therefore,	repetition.	piurai nouris.
morning	etc.	after the, just then,		Introduce
Organised into	etc.	furthermore,	Verbs	inverted
paragraphs e.g.	Tense consistent e.g. typically	nevertheless, on	Present perfect forms of verbs	commas.
When she arrived at	past tense for narration,	the other hand,	instead of 'the'	
the bear's house	present tense in dialogue	consequently,		
		immediately, as	<u>Adjectives</u>	
Cohesion is	Dialogue is realistic and	soon as	Choose appropriate adjectives.	
strengthened	conversational in style e.g.			
through relationships	Well, I suppose	Adverbs: very,	Connectives/conjunctions	
between characters		rather, slightly	Express time and cause (when, so,	
e.g. Jack, his, his	·		before, after, while, because)	
mother, her	action e.g. rushed, shoved,		_	
	pushed		Tense	
			Correct and consistent use of past	
	Adverbials		and present tense.	
	e.g. When she reached		Adverbs	
	home		Introduce/revise adverbs.	
	Expanded noun phrases e.g.		Express time and cause; then, next,	
	two horrible hours		soon.	

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
Link between opening and resolution Links between sentences help to navigate the reader from one idea to the next e.g. contrasts in mood angry mother, disheartened Jack Paragraphs organised correctly to build up to key event Repetition avoided through using different sentence structures and ellipsis	Variation in sentence structures e.g. while, although, until Use embedded/relative clauses e.g. Marcus, who grinned slyly at the teacher, Include adverbs to show how often or add subtlety of meaning e.g. exactly, suspiciously Tense changes appropriate; verbs may refer to continuous action e.g. will be thinking	Year 4 ambitious vocabulary used Connectives: in addition, furthermore, consequently, in the end, much later on, moreover, in due course, eventually	Noun Nouns and pronouns used for clarity and cohesion. Noun phrases expanded by the addition of modifying adjectives, nouns and prepositional phrases. Verbs Standard English forms for verbs. Adjectives Choose appropriate adjectives Connectives/conjunctions Use a wide range of connectives. Tense Correct use of past and present tense. Adverbs Know what an adverbial phrase is. Fronted adverbials Comma after fronted adverbials.	Apostrophe to mark singular and plural possession. Commas after fronted adverbials. Use inverted commas and other punctuation to indicate direct speech.

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
Sequence of plot may be disrupted for effect e.g. flashback	Sentence length varied e.g short/long.	Year 5 ambitious vocabulary used	Noun Locate and identify expanded noun phrases.	Consolidate all previous learning.
Opening and resolution shape the story Structural features of	Active and passive voice used deliberately to heighten engagement. e.g. the ring was removed from the drawer		Verbs Use modal verbs. Prefixes for verbs; dis, de, mis, over, ise, ify. Convert adjectives in verbs using suffixes; ate, ise, ify.	Brackets Dashes Colons Semi colons
narrative are included e.g. repetition for effect Paragraphs varied in	Wide range of subordinate connectives e.g. whilst, until, despite.		Adjectives Choose appropriate adjectives	
length and structure. Pronouns used to hide	Embedded subordinate clauses are used for economy or		Connectives/conjunctions Use a wide range of connectives.	
the doer of the action e.g. it crept into the woods	emphasis Figurative language used to build description (sometimes clichéd)		<u>Tense</u> Change tense according to features of the genre.	
	e.g. the crowd charged like bulls Repetition is used for effect e.g.		Adverbs Know what an adverbial phrase is. Fronted adverbials	
	the boys ran and ran until they could run no more.		Comma after fronted adverbials. Adverbials of time, place and number.	

Text Structure	Sentence	Useful Vocabulary	Word Classes	Punctuation
The story is well constructed and raises intrigue. Dialogue is used to move the action on who heighten empathy for central character Deliberate ambiguity is set up in the mind of the reader until later in the text	Viewpoint is well controlled and precise e.g. Maggie stared dejectedly at the floor; her last chance had slipped from her grasp. Modifiers are used to intensify or qualify e.g. insignificant amount, exceptionally Sentence length and type varied according to purpose. Fronted adverbials used to clarify writer's position e.g. As a consequence of his selfish actions Figurative language used to build up description e.g. everyone charged like a deer pack under threat Complex noun phrases used to add		Noun Expanded noun phrases to convey complicated information concisely. Verbs Use modal verbs. Prefixes for verbs; dis, de, mis, over, ise, ify. Convert adjectives in verbs using suffixes; ate, ise, ify. Adjectives Choose appropriate adjectives Connectives/conjunctions Use a wide range of connectives. Tense Change tense according to features of the genre. Adverbs Link ideas across a text using cohesive	Use a wide range of punctuation throughout the writing.
	detail e.g. The distinctive sapphire ring is slowly removed from her slender hand. Prepositional phrases used cleverly. e.g. In the messy scramble for the bag.		devices such as adverbials.	